

Minutes
Meeting of Trustees of the Arab Electric Cooperative, Inc.
Monday, June 22, 2020 at 6:00 pm
Arab Electric Cooperative, Inc. Boardroom

1. Roll Call—Trustees Present: Janet Bright-District 1, Chris Hemphill-District 2, Dianne Prestridge-District 3, Bill Stricklend-District 4, Charlie Griffin-District 6, Nathan Clark-District 7, Charles W Whisenant-District 8 and Ty Smith-District 9. Also present were Stacey White-General Manager; Clint Maze-Board Attorney, Cooperative Employees, and other members of the public. Additional employees and members were listening by telephone.¹ Absent: Tyler Barnes-District 5.
2. Invocation (Agenda Item #2)—Clint Maze
3. Pledge of Allegiance (Agenda Item #3)—Bill Stricklend
4. Approval of the Agenda (Agenda Item #4)—Bill Stricklend made the motion to approve the agenda, seconded by Ty Smith. Motion passed with 7 yeas and 0 nays.
5. Approval of the Minutes (Agenda Item #5)—The Minutes from the May 18, 2020 Regular Meeting of the Board of Trustees previously presented to the Board by electronic mail. There was a motion to approve the minutes as electronically mailed by Dianne Prestridge, seconded by Nathan Clark. Motion passed with 7 yeas and 0 nays.
6. Management Update (Agenda Item #6)—Stacey White updated the Board on the daily operations of AECI. Mrs. White presented the Board Monthly Collection and Meter Department Report, the Three-Month Cash/Investment Accounts Balances Report, the Monthly Report to TVA and the FY 2020 Monthly Operational Budget Reports. The reports are made a part of the minutes. Due to the disconnection grace period, there were no “write offs” to report for the month.
7. Personnel Committee Update (Agenda Item #7)—Chris Hemphill presented to the Board a proposed Overtime/Comp Time Standard Operating Procedure made by the Personnel Committee. The policy was emailed out to the Board prior to the meeting. After a brief discussion, there was a motion to approve the proposed Overtime/Comp Time Standard Operating Procedure by Bill Stricklend, seconded by Ty Smith. The motion passed with 7 yeas and 0 nays.
8. Old Business (Agenda Item #8)— Mrs. White provided the Board with an update on the Sweet Home Substation. Mrs. White informed the Board that Fisher and Arnold had sent out request for bids for contractors to perform the site preparation and “dirt work”. The time to submit bids passed with no bids being received. Three additional possible contractors have been identified and the request for bids will be sent out again. Additionally, Mrs. White informed the Board that the Sweet Home Substation site had been mowed and cleaned up, as was discussed in the May meeting.
9. Finance Committee Proposal (Agenda Item 9)—The Finance Committee presented to the full Board for consideration the proposed 2021 Fiscal Year Budget, which will go into effect July

¹ A telephone conference line was made available for members to listen to the meeting. The conference call telephone number and participation code were published with the agenda.

1, 2020. The proposed was discussed and following the discussion, Bill Stricklend made a motion to adopt the proposed budget, duly seconded by Charlie Griffin. The motion passed with 7 yeas and 0 nays.

10. Discussion Item: Joint Project with Guntersville Utility Board (Agenda Item # 10)—The Guntersville Utility Board is undertaking a pole and line change out and a lighting project over a portion of its grid which will affect a short section of the Arab Electric grid which is on highway 69 causeway between Warrenton Road and Sunset Drive. The Guntersville Utility Board proposes to provide the material and labor for the pole and line change out and that Arab Electric will purchase the cost of the lights for the project, which will cost approximately \$7,000. Mrs. White presented the proposal and the Board discussed the matter. After the discussion, Dianne Prestridge made a motion to suspend the rules to make this proposal for a joint project with Guntersville Utility Board an action item, seconded by Charlie Griffin. The motion passed with 7 yeas and 0 nays. With the rules suspended, Janet Bright made a motion to approve the joint project with the Guntersville Utility Board, seconded by Ty Smith. The motion passed with 7 yeas and 0 nays.

11. Discussion Item: Inventory Management Software (Agenda Item # 11)— The General Manager presented the Board with a proposal from Panatrack for an inventory management software. The current system for inventory management is largely manual and is ineffective. At the end of the last fiscal year, the inventory in the system was off approximately \$22,000 from the physical inventory. In addressing the manual system, the General Manager, the supervisors, the warehouse employees and the accounting employees all concur that a software solution would be much more efficient and would quickly pay for itself in savings from lost and/or unaccounted for inventory usage. After considerable discussion, Bill Stricklend made a motion to suspend the rules to make purchase of the inventory management software and hardware an action item, seconded by Charlie Griffin. The motion passed with 7 yeas and 0 nays. With the rules suspended, Dianne Prestridge moved to authorize the expenditure of up to \$22,942 for the purchase of the Panatrack system with additional hardware, seconded by Ty Smith. The motion passed with 7 yeas and 0 nays.

12. Member comments (Agenda Item #12)—There was an opportunity given for member comments by way of telephone conference. None were received.

13. There was an announcement made that the next regular Board Meeting would be July 27, 2020 at 6 o'clock pm in the Cooperative Auditorium.

14. Adjourn—There was a motion by Bill Stricklend, seconded by Nathan Clark, to adjourn. Motion passed with 7 yeas and 0 nays.